



Michael R. Pence, Governor
State of Indiana

Division of Disability and Rehabilitative Services
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CIH Policy Subcommittee Meeting Minutes

Date/Time: January 26, 2016 10:00am- 12:00pm

Place: Insights Consulting
7830 Johnson Road
Indianapolis, IN 46250

Attendees:

Cathy Robinson	Mimi Huybers
Jim Wiltz	Gail Kahl
Donna Elbrecht – phoned in to meeting	Lynn Feldman for Allison Wharry
Jennifer Lantz	Andra Cochran
Christiaan Campbell	Angella Tyler
Clint McKay	Kim Woods
Will Colteryahn	Thom Hayes

➤ Introductions

Topics

➤ Advisory Subcommittee Objective

- Goal is to provide feedback to DDRS as new policies are developed for the waiver amendment.
- Information and minutes from the meeting will be posted on the DDRS website, as well as being accessible by the public.
- The committee will have the opportunity to look at all services provided under the CIH Waiver.
- The Policy Subcommittee will assist in policy interpretation to insure policies adhere to current CMS guidelines in relation to Home and Community Based Services setting requirements, as well as person centered planning concepts.

➤ Community Integration & Habilitation Waiver (CIH)

- The purpose of the subcommittee will be to discuss any of the services housed under the CIH Waiver and make recommendations, address concerns, etc.



➤ **CIH Services Definition Changes**

- There are name changes to the services, but more importantly there are definition changes and new requirements within those definitions.
- The new service definitions in the CIH amendment are currently being reviewed by CMS and DDRS is awaiting their feedback. Updates on the amendment process will be provided over the course of this subcommittee.
- Everyone is encouraged to read the service definitions – there are some additional requirements as part of the Enhanced Residential Living (ERL) service – there are training requirements that were not included previously – there will not be much change that the client would see in their day to day – but providers will need to be aware of changes in some of the components.
- DDRS has made changes to the Waiver Amendment prior to submitting the application to CMS based on public comment. There also could be changes due to feedback from CMS.
- Enhanced Residential Living (ERL) – was originally bundled into this service definition – however based on public feedback these services were removed from the ERL Service Definition and remained stand-alone services for those individuals who receive ERL. ERL will look similar to Residential Habilitation Supports (RHS) –Daily but who can access this service has been expanded to all individuals who are sharing staffing.
- Remote Support Technology – replaces the Electronic Monitoring – the service definition has been redefined and now provides more comprehensive services. The goal is to increase the independence of the individual and lessen reliance on staff supports.
- Intensive Residential Support (IRS) – Behavioral & Medical – introduction of a Clinical Review Team (CRT) the purpose is to provide consultation, technical assistance and will review cases that require ongoing intense level of services and supports.
- Transportation for Community Employment and Volunteerism - introduced to help individuals meet their community integration goals and volunteer activities.

Recommendations

- DDRS wants to look into why Wellness is underutilized and will be looking for feedback on ways for individuals to have access to the service.
- Subcommittee will look at policy changes and make recommendations to the Implementation team on ways the policy may affect the service delivery piece.
- There is a lot of education that needs to be done around Remote Support Technology – how do we educate case managers about the service to increase utilization – clear policies that justify why this may or may not be a service for an individual.
- As the Subcommittee looks at policies they will need to look at Home & Community Based Services to insure that human rights are kept in mind.

- Subcommittee will look at policies for Transportation and provide feedback on what activities qualify as transportation for community employment, volunteerism activities, transportation to sheltered workshops, etc.
- Group will review policies as they pertain to Participant Assistance and Care (PAC) and assist with clarification of the service definition.

Task

- DDRS will provide the Policy Subcommittee with copies of each service definition submitted to CMS, specifically the definitions that were new, changed or significantly altered for the groups review.
- DDRS will provide highlights of the HCBS Guidelines.
- DDRS will provide 460 Indiana Code
- DDRS will provide some draft policies for the Policy Subcommittee to begin reviewing.

Subcommittee Meeting Format Changes

- Increase the meeting time from 10:00AM – 12:00PM to 10:00AM – 3:00PM
- Meeting will be held at Insights Consulting – 7830 Johnson Road, Indianapolis, IN 46250

CIH Policy Subcommittee Meeting Dates:

Date	Time	Place
February 23, 2016	10:00AM – 3:00PM	Insights Consulting
March 29, 2016	10:00AM – 3:00PM	Insights Consulting
April 26, 2016	10:00AM – 3:00PM	Insights Consulting
May 31, 2016	10:00AM – 3:00PM	Insights Consulting
June 28, 2016	10:00AM – 3:00PM	Insights Consulting
July 26, 2016	10:00AM – 3:00PM	Insights Consulting
August 30, 2016	10:00AM – 3:00PM	Insights Consulting
September 27, 2016	10:00AM – 3:00PM	Insights Consulting
October 25, 2016	10:00AM – 3:00PM	Insights Consulting